

Crewe Town Council

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CW12DL

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CREWE
TOWN COUNCIL

25th February 2025

To: Members of the Public Services Committee

Dear Councillor,

You are summoned to attend the meeting of the **Public Services Committee** to be held at 6:00pm on 4th March 2025. The meeting will be held at the **Crewe Town Council offices, 1 Chantry Court, Crewe, CW1 2DL.**

Yours sincerely,

Peter Turner
Town Clerk
Crewe Town Council

Agenda

- 1** To receive apologies for absence
- 2** To note declarations of Members' interests
- 3** To confirm and sign the minutes of the Public Services Committee meeting held on 28th January 2025
- 4** Public Participation

A period not exceeding 15 minutes for members of the public to ask questions or submit comments in relation to the published agenda items. Any member of the public wishing to participate should email support@crewetowncouncil.gov.uk by 2.00 p.m. on the day of the meeting, providing their name, email address and an indication of the subject of their question or comment. Alternatively, your comments or questions can be submitted in advance and read to the committee at the meeting by the clerk.

Attendance at the meeting in person is permitted, but space is limited. Please feel free to contact the office to discuss this in more detail if you would like to.

- 5** To note the year-to-date financial position for the Public Services Committee
- 6** To receive an update on progress and consider matters related to the Business Delivery Plan for 2024/25

- 7 To receive a verbal update from the Crewe Town Council representative member regarding Cleaner Crewe Project
- 8 To consider the draft committee business delivery plan for 2025/26
- 10 To note the proposed date of the next meeting: **Tues 3rd June 2025.**

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CREWE
TOWN COUNCIL

Minutes of the Public Services Committee 28th January 2025

Present: Cllrs: Joy Bratherton Steve Hogben Stuart Mackay Toni Mortimer
 Kevin Murray James Pratt Dennis Straine-Francis

Also Present: Public Services Manager

- PS/24/4/1** To receive apologies for absence
Apologies were received from Cllrs: Simon Yates, Alan Coiley and Jamie Messent
- PS/24/4/2** To note declarations of Members' interests
No interests were declared.
- PS/24/4/3** To confirm and sign the minutes of the Public Services Committee meeting held on 5.11.2024
RESOLVED: that the minutes are a true reflection of the meeting.
- PS/24/4/4** Public Participation
A period not exceeding 15 minutes for members of the public to ask questions or submit comments in relation to the published agenda items.

No questions were received.
- PS/24/4/5** To note the year-to-date financial position for the Public Services Committee
Noted: the year – to – date financial position.
- PS/24/4/6** To receive an update on progress and consider matters related to the Business Delivery Plan for 2024/25
- Noted:** The contribution of £5000 match funding to Northern Soul Productions Ltd for the 'Keep on Keepin' on' production.
 - RESOLVED:** To invite memories and views from the community on preferred additional activity around the Northern Soul theme; extending the impact of the 'Keep on Keepin' on project.
 - RESOLVED:** To approve allocation of budget 307 4184 £3000 for augmentation of Ranger Service to design install and maintain the Victoria Square Planters.
 - RESOLVED:** In order to expedite repairs as soon as possible; To delegate decisions regarding expenditure of Public Realm budget line 307 4721 and Town Centre Capital Projects EMR to the Public Services manager in consultation with the Chair and Town Clerk.

Members requested a future report regarding the possible re- tracing of the text on the paving on memorial square.

PS/24/4/7 To consider matters related to the Cleaner Crewe Project

RESOLVED:

- i. To confirm support and funding for the Cleaner Crewe Project.
- ii. That the Town Council is represented on the board by Cllr Steve Hogben and the Public Services Manager
- iii. That representatives would request additional attendance at board meetings is made available to other members or community representatives as required.

PS/24/4/8 To consider matters relating to additional financial provision of CCTV

- i. **RESOLVED:** To Recommend to Council to create an earmarked reserve to a level of up to £15,000 to support the Cleaner Crewe project and parks CCTV provision.

PS/24/4/9 To consider matters related to the Brookhouse Drive Park improvements.

- i. **Noted:** The report
- ii. **RESOLVED:** To fund drainage survey from budget 307 4184: £4690 plus VAT

PS/24/4/10 To consider the draft committee business delivery plan for 2025/26

RESOLVED:

- i. To Identify ways to meet specific needs for accessibility and inclusion, through commissioning of a town centre disability audit with costed options to be brought to future meeting.
- ii. To find operational improvement opportunities through support of the Cleaner Crewe project, with additional weed spraying via Ranger Services Budget.
- iii. To support projects of place making and support developments in principle that reflect ambition for Crewe through Improvements to the Royal Arcade site.
- iv. To build a sense of safety in the public realm through development of CCTV coverage in Crewe via an earmarked reserve

PS/24/4/11 To note the proposed date of the next meeting: **Tues 4th March 2025 at 6.00pm.**

The Meeting closed at 7.42 pm

Chair: S Mackay
Clerk L. Lewis

Month No: 10

Committee Report

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|---|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------------|-------------------------|
| Public Services | | | | | | | | |
| <u>307</u> <u>Public Services</u> | | | | | | | | |
| 4170 Equipment Purchase/Repair/Hire | 275 | 4,990 | 10,000 | 5,010 | | 5,010 | 49.9% | |
| 4180 CCTV | 3,110 | 38,229 | 37,456 | (773) | | (773) | 102.1% | |
| 4184 Rangers Service | 637 | 84,685 | 206,215 | 121,530 | | 121,530 | 41.1% | |
| 4188 Cleaner Crewe | 0 | 0 | 37,277 | 37,277 | | 37,277 | 0.0% | |
| Public Services :- Indirect Expenditure | 4,022 | 127,904 | 290,948 | 163,044 | 0 | 163,044 | 44.0% | 0 |
| Net Expenditure | (4,022) | (127,904) | (290,948) | (163,044) | | | | |
| <u>310</u> <u>Floral Schemes</u> | | | | | | | | |
| 4181 Contractors - Services | 0 | 35,590 | 35,000 | (590) | | (590) | 101.7% | |
| Floral Schemes :- Indirect Expenditure | 0 | 35,590 | 35,000 | (590) | 0 | (590) | 101.7% | 0 |
| Net Expenditure | 0 | (35,590) | (35,000) | 590 | | | | |
| <u>320</u> <u>Green Spaces</u> | | | | | | | | |
| 4179 Play Area Improvement Scheme | 0 | 16,650 | 100,000 | 83,350 | | 83,350 | 16.6% | |
| 4420 Parks & Allotments | 0 | 6,522 | 7,000 | 478 | | 478 | 93.2% | |
| Green Spaces :- Indirect Expenditure | 0 | 23,172 | 107,000 | 83,828 | 0 | 83,828 | 21.7% | 0 |
| Net Expenditure | 0 | (23,172) | (107,000) | (83,828) | | | | |
| <u>473</u> <u>Town Centre</u> | | | | | | | | |
| 1310 Grants Received | 0 | 10,000 | 0 | (10,000) | | | 0.0% | |
| Town Centre :- Income | 0 | 10,000 | 0 | (10,000) | | | | 0 |
| 4186 Regeneration Projects | 0 | 22,572 | 21,000 | (1,572) | | (1,572) | 107.5% | |
| 4721 Public Realm | 0 | 76,147 | 25,000 | (51,147) | | (51,147) | 304.6% | 64,000 |
| 4723 Town Centre Promotion | 0 | 2,210 | 0 | (2,210) | | (2,210) | 0.0% | 2,210 |
| 4725 TC Business Group & BID Feasib | 0 | 3,856 | 0 | (3,856) | | (3,856) | 0.0% | 3,856 |
| 4727 Heritage Projects | 0 | 20,502 | 0 | (20,502) | | (20,502) | 0.0% | 20,502 |
| Town Centre :- Indirect Expenditure | 0 | 125,287 | 46,000 | (79,287) | 0 | (79,287) | 272.4% | 90,568 |
| Net Income over Expenditure | 0 | (115,287) | (46,000) | 69,287 | | | | |
| 6001 plus Transfer From EM Reserves | 0 | 90,568 | 0 | (90,568) | | | | |
| Movement to/(from) Gen Reserve | 0 | (24,720) | (46,000) | (21,280) | | | | |
| Public Services :- Income | 0 | 10,000 | 0 | (10,000) | | | 0.0% | |
| Expenditure | 4,022 | 311,953 | 478,948 | 166,995 | 0 | 166,995 | 65.1% | |
| Net Income over Expenditure | (4,022) | (301,953) | (478,948) | (176,995) | | | | |
| plus Transfer From EM Reserves | 0 | 90,568 | 0 | (90,568) | | | | |
| Movement to/(from) Gen Reserve | (4,022) | (211,386) | (478,948) | (267,562) | | | | |

18/02/2025

Crewe Town Council Current Year

08:52

Detailed Income & Expenditure by Budget Heading 18/02/2025

Agenda Item 5

Month No: 10

Committee Report

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|---------------------------------------|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|-------------------------|
| Grand Totals:- Income | 0 | 10,000 | 0 | (10,000) | | | 0.0% | |
| Expenditure | 4,022 | 311,953 | 478,948 | 166,995 | 0 | 166,995 | 65.1% | |
| Net Income over Expenditure | (4,022) | (301,953) | (478,948) | (176,995) | | | | |
| plus Transfer From EM Reserves | 0 | 90,568 | 0 | (90,568) | | | | |
| Movement to/(from) Gen Reserve | (4,022) | (211,386) | (478,948) | (267,562) | | | | |



REPORT STATEMENT item 6

Meeting: Public Services Committee 4th March 2025
 Report Purpose: To Consider Matters relating to the 2024/5 Delivery Plan
 Version Control: v1
 Author: Public Services manager

1. Report Summary

This report provides an update on the Delivery Plan for 2024/25. Items where more detailed information is required are covered further in subsequent reports.

2. Background

3. Position

| Item | Purpose | budget | Information / comments |
|--------------------------------|--|---|---|
| Town Centre Maintenance | Equipment Purchase/Repair/Hire | £10,000 | Ranger equipment, consumables and related town centre maintenance costs. £10,000 for delivery of maintenance projects on sites as required |
| Status | | | |
| | CCTV | £37,456 Actual £35,118 plus possible additional(EMR) £2,340 costs for maintenance or additional movement of mobile cameras | 3- year contract to 31 st March 2027 for delivery by Cheshire East Council CCTV unit. Plus Maintenance of new mobile camera (s) including Wifi Forecast surplus of £2338 for CCTV support, plus possible additional (EMR) £2,340 costs for maintenance or additional movement of the mobile cameras. A replacement mobile camera would be £3,110 with wifi cost of £680 |
| Status | On- going support for maintenance and management of CCTV. Expenditure has been enhanced by Safer Streets Funding leading to additional cameras being purchased for the town. Members are invited to visit the control centre and see the new system for themselves. 25.10.24 Lord Street camera reinstated (DEFRA funded) | | |

| | | | |
|-----------------------|---|----------|---|
| | <p>3.9.24 Committee approved purchase of replacement mobile camera for park or Cleaner Crewe use. Dec 2024 Samuel Street Camera Purchased and installed. Cleaner Crewe and parks may require additional investment - £15,000 added to the EMR for future delivery</p> | | |
| | Ranger Service | £206,215 | <p>Service Level Agreement with ANSA to provide for 4 rangers, dedicated to Crewe and responsible to Crewe Town Council, supported by 2 vehicles (2 transit style flat- bed vans) £206,215 – to service contract with ANSA as well as support costs of delivery and consumables. Ranger Shared calendar with Ansa</p> |
| New Project | Park Ranger Service | £65,000 | <p>SLA with Ansa to provide one operative with vehicle and maintenance budget to dedicated to looking after parks in Crewe.</p> |
| Status | <p>Currently operating with three rather than four town Rangers. One Ranger team member still to be recruited. This is subject to discussion with Ansa. Rangers have received training in use of mechanical weed ripper which has been re- commissioned. Also training to use moss killer and spray equipment (safe chemical does not require certification to apply) Additional Parks Ranger now employed and role in process of development. In absence of extra Ranger, Ansa grounds maintenance asked to plant up Victoria Square planters. Park Ranger - Operating on PSS live which records all jobs. Playground inspector course – February.</p> | | |
| Project | Cleaner Crewe | £37,277 | Contribution to Cleaner Crewe Project. |
| Status | <p>The project board is established and the implementation of the project is scheduled for the commencement of the 2025/26 financial year</p> | | |
| Floral Schemes | External Contractors (Ansa) | £35,000 | <p>Provision of the floral schemes through Ansa contract and additional planting enhancements – Summer and Winter displays. Budget covers provision of formal maintained scheme but does not fund expenditure on additional elements maintained by Rangers. Budget requires consideration for future years.</p> |
| Status | <p>Formal schemes being provided and maintained to a high standard by Ansa. New 3 - 5 year contract under discussion.</p> | | |

| | | | |
|-------------------------------|---|----------|---|
| Green Spaces | Parks & Play Area Improvement Scheme | £200,000 | Provision of park and play area improvements To be delivered at Pebble brook / Brookhouse Drive Park in conjunction with the 2023/24 EMR |
| Status Brookhouse Drive park | Increased budget from £100,000 to £200,000 has led to wider project scope. Delivery was therefore pushed back accordingly to accommodate the additional development time required. Meeting was held with members and project is progressing. | | |
| | Allotments | £7000 | Delivery of maintenance projects on sites as required |
| Status allotments | Maintenance of on- going site management. Majority of leases now in place. Tree surveys completed and required arborist support has been organised. Rangers are working through their annual programme of boundary maintenance. The Town Clerk and Public Services manager have visited Hulme St, Brookhouse Road, Manor Way and Claughton Avenue allotments. Further sited to be visited Work to reduce height of trees on boundary of Henry St allotment has been completed. | | |
| Regeneration | Public Realm | £25,000 | Commitments to: Weed Spraying Town Centre Repaint and maintenance New flower baskets Wildflower interpretation (Wildlife Trust)£800 This was committed in 2023/4 but only recently invoiced. Main accesses and central residential streets weed spraying. Town Centre re- paint Phase 3 budget (EMR) Phase 4 re- paint £1670 and maintenance of refurbished items £3650 from 24/25 budget |
| Status Weed spraying | Weed Spraying has run according to schedule and been extended to include more of West St and Wistaston Rd. | | |
| Status Re- paint and planters | Phase 3 work (using EMR) was completed in November along with phase 4 re- paint of all of the metal benches. | | |
| Status remaining Public Realm | On- going: Engagement with economic development and Highways officers regarding repairs to public realm along with prioritisation and application of budgets | | |

| | | | |
|----------------------------------|--|---------------|---|
| Regeneration Projects | Projects | £25,000 | Provision of projects to support engagement and activities. Requiring definition and approval to be applied as appropriate within governance requirements Plus £5k EMR – Keep on Keeping On. 5.11.24 Committee approved the allocation of Regeneration Projects budget to develop re – usable infrastructure and a suspended display over Hill Street. |
| Status – Regeneration Projects | Suspended display over Hill St. Steering group formed and RFQ issued | | |
| Volunteering | <ul style="list-style-type: none"> • Wishing well – Recent activity by volunteers from Spar was supported by Rangers who removed multiple loads of green waste after a tidy up at Jubilee House. • Clean team – Agreement to assist the Clean Team by collecting Green Waste after tidy ups. • Ghost riders – encouraged to apply to the community grant scheme following a conversation on site, when visiting with parks Ranger. Rangers have also cleared and sprayed the skate park and paths on here occasions. • Two lots of residents supported in September through the purchase of equipment to help with clean ups. • Railway cottages – assisted with maintenance of new beds, and regular removal of waste after monthly clean – ups • Railway Cottages – Rangers dug over beds again for re-planting and continue to support Resident Association activities | | |
| Earmarked Reserves: | | | |
| Status – Hoardings and Frontages | 5.11.24 members approved allocation of up to £8000 from EMR Hoardings and Frontages to the design and installation of a place – based artwork to enhance the sense of arrival at Crewe Bus Station. Steering group formed and open call for artists posted. | | |
| Status ‘Keep on Keepin’ on | The Arts Council has awarded funding to Bent Architect Theatre Company to deliver the project. Planning now under way. See further details below. | | |
| EMR town centre capital projects | EMR Town Centre Lighting- to provide decorative lighting schemes. | Up to £20,000 | |
| Status Lighting | Contractor completed the installation of lights in early November. 28.1.25 Some repairs required following recent vandalism. | | |

Keep On Keepin' On

Keep On Keepin' On is a sequel to the critically acclaimed play by Mick Martin, Once Upon A Time In Wigan.

Following a successful further bid to the Arts Council, the production will be brought to Crewe as the first venue of its tour.

The play picks up with the same characters decades later to tell the story of a northern soul family in a contemporary Northern town. Mick is working alongside Lancashire based producer, Alex O'Toole and together they have formed a company to deliver the project; Northern Soul Productions Ltd. The company has employed a team of actors, technical support, production manager etc and the play will be taken to towns with Northern Soul connections: Blackpool, Crewe and Blackburn. There are ambitions to foreground a narrative about the plight of the independent retailer and show how theatre can help reinvigorate local high streets and their evening and nighttime economies.

The creative for the play was originally developed through an Arts Council England funded R&D project to which Crewe Town Council made a match funding contribution of £250, and a commitment to a grant of £5000 as a named Place Partner to support the play being brought to Crewe as a regeneration project. Due to delays in an Arts Council decision, the funding has been placed in an Earmarked Reserve for this purpose. The Lyceum Theatre is acting as the local host theatre for technical and rehearsal support. The producers have committed to use the production to hold conversations with each community and involve each town in specific elements for the production. On this basis the Public Services Manager introduced the company to the University Technical College with the proposal that they become involved in set design and build. The public Services manager has also introduced the producers to local landlords to look at potential venues in empty shop premises and connected the producers to an Associate of the Institute of Place Management to advise and become involved in wider place management learning.

The UTC is treating this as an Employer – Specified-Project which will provide the opportunity to work to a brief and deliver a physical product. As such this will provide experience and skills development which will give students a valuable addition to their CVs. A professional set designer will be working with the students to co- design, and a set builder will work with them to construct an element of the set. During the production week it is planned to hold a careers day to highlight opportunities in the design and technical sectors of theatre and creative industries.

In order to open up dialogue with businesses, there are also plans to organise an Institute of Place Management workshop. The BID has been invited to get involved in the programming and promotion.

The plan is as follows:

| | |
|-----------|---|
| 21-Jan-25 | Launch Assembly with students for Co- Design & Build of Set with Crewe UTC & Crewe Site Visit |
| 31-Jan-25 | Site Visits with Set Designer & Production Manager to Crewe, Blackburn & Blackpool |

| | |
|-----------|---|
| 28-Jan-25 | Pre-Production Meeting with students for Co- Design & Build of Set with Crewe UTC |
| 06-Feb-25 | 3 Day Intensive Workshop with students for Co-Design & Build of Set with Crewe UTC |
| Feb/Mar | 6x ½ day Design and Build Workshops with Students |
| 30-Apr-25 | Snagging & Finishing Set Design/Build [Crewe UTC Easter Holiday period begins 7 April - 21 April] |
| May 2025 | Final Set Design Presentation at Crewe UTC Rehearsal Weeks Production / Tech Week Crewe Creative Workshops in Crewe/Theatre careers day Crewe Performances Crewe IPM Workshop Crewe Breakdown |
| 24-May-25 | Blackburn Performances |
| 31-May-25 | Blackpool Performances |
| 06-Jun-25 | Partner & Artistic Team Debrief Meetings |
| 11-Jul-25 | Delivery of Final Report to ACE |

The committee approved to expand the project to create a wider Northern Soul week with themed decoration, linked promotions, music and dance – related activities, such as: Town centre business promotion in collaboration with the BID. dance workshops combining northern soul and modern dance styles (example : Knife Angel – related urban art workshop day and hip hop dance workshops), creative workshops or animation. Examples below:



Hip Hop dance development by Dope Male Performance Company



Project - related exhibitions or creative activities



Other aspects might include promotion through a visitor brochure, Podcasts, record fairs, show and dinner offers, etc.

Rangers:

A summary of recent Ranger activity is attached (appendix a)

Following a period of recruitment, two Rangers were recruited in June – one to work in parks, the other to bring the town ranger team up to 4. Unfortunately since October we have been trying to recruit a further replacement for one Ranger. As a result of delays, some of the projects which we would normally wish to allocate to the town rangers have been on hold, restricted by time resource or particular skills within the team. The fee which the Town Council pays for Ranger Services has been reduced in line with resource provided. We are limited in the amount of weed spraying or more specifically skilled horticultural work which can be provided. As a result we have not been able to install 8 large planters purchased for the Victoria Square.


Ansa’s grounds maintenance team has now been asked to quote to design and complete this task and maintain the planters in line with the high quality work they have delivered across the town centre floral schemes. This will meet a gap in Ranger service provision and ensure that Town Rangers can focus more time on other priorities within current skills and time available.


The Parks maintenance ranger has recently passed a course enabling him to use powered abrasive wheels (grinders) which means that he can now address some of the maintenance tasks which otherwise would have to be carried out by other Ansa maintenance operatives. We have booked some training for playground inspection for the Public Services manager and the Ranger, which for the Ranger will also involve an examination and hopefully certification. All play areas are inspected on a scheduled basis by ROSPA – qualified consultants, and by Ansa’s two playground inspectors. However this training will enable a more rapid understanding of any issues, and up-skill our Ranger with additional credentials.

Public Realm Improvements:

Two budget lines relate directly to Public Realm Improvements: 307 4721 Public Realm and Earmarked Reserve; Town Centre Capital Projects which includes decorative lighting, repair of a heritage light and Town Centre repaint.

At the September meeting, the Committee agreed that remaining budget should be allocated as far as possible to the projects identified:

| Item | | Comments | Status |
|---|---|--|---|
| Heritage Victorian Street light 'the four lamps' |  | Locally listed, property of CEC Requires repairs to light fittings including lanterns and re- paint including commemorative plaque. | Highways have now sought quotes for checking condition and costs for repairs. |
| Banners Earle Street | | Damaged and worn. replace with new designs based on branding | BID has taken on the project with CTC information provided. |
| Planters | Mixture of various | Dated and mis – matched schemes and | Metal planters |

| | | | |
|---|---|---|--|
| | styles | styles, Recycle and re – site where possible, remove and replace where appropriate. | re- painted. Some old and mis- matched items remain |
| Decorative features | | Repair and replace items of street decoration where relevant. May require specialist sourcing. | Costs tbc |
| Damaged and uneven paving, redundant tree pits, gaps in paving around items |  | Organise Repair, replace or cover | |

Since the last meeting discussions continue on the majority of remaining projects with agreement or further action awaited from Highways in order to deliver. Cheshire East Council also has a small revenue budget available in this financial year. Therefore we have created a combined list of priorities and asked highways to act as quickly as possible to enable works to be expedited making best use of both council budgets.

The BID has agreed to take responsibility for new Banners along Earle St using the new BID brand.

The Heritage Light would have to be removed from site for assessment and repair, with an estimate of £12,255 dependent on rectification required. This will also require input from the CEC Conservation Officer.

Planters – discussed with Ansa and will be costed in to the new year’s floral scheme or using residual budget form 24/25

Decorative features – Cast Iron work on Chester Bridge requires sourcing of supplier – a longer – term priority

Uneven tree pits: a resin – bound product has been identified and Highways will now refer to an approved supplier to quote. Orbitas have offered to re- pave

Queensway damaged paving – subject to agreement from Highways.

Further areas identified include uneven paving around the History Centre development, A dropped pavement on Prince Albert Street, and uneven highway around the Municipal building.

4. Equality Impact
All projects intended to improve the environment and amenity for the community.
5. Sustainability Impact
Projects are developed with intention to maximise the generation of benefits in

promotion of place, improvement of town centre and green spaces.

6. Community Impact

Projects contribute to community safety and amenity.

7. Governance

Crewe Town Council Heritage Strategy

Crewe Town Council Financial Regulations

Local Government Act 2011

Crewe Town Council Corporate Strategy:

Strategic Goals: 1. A Town to Live in 2. A Town to enjoy 3. A Town with civic pride

Strategic goal 1. A town to live in

Community Support:

- Find operational improvement opportunities for Crewe Town Council and other service providers that deliver clear improvements for people living in Crewe, particularly those affected by issues related to densely populated areas where on street waste, increased parking pressures and anti-social behaviour can adversely impact on residents' amenity and experiences.

Community Development:

- Support projects of place making.
- Build a sense of safety in the public realm

Environment

- Support developments that reflect ambition for Crewe as well as provision of high-quality design that enhances the streetscene and reflects the town's cherished heritage.
- Seek that improvements add to the sense of place and identity for Crewe, building civic pride – telling the story of Crewe through the public realm.
- Maintain the Ranger service to keep the town clean and tidy. Build the service to be more visible and responsive with working patterns to reflect the town's needs.

i. Strategic Goal 2 A Town to Enjoy

Arts & Culture

Deliver the ambition for Crewe as a vibrant town, which is also a destination for visitors

ii. Strategic goal 3. A town with Civic Pride.

Town Centre

Town Centre

- Where appropriate and effective, consider direct service delivery models to the community on a case by case basis.
- Proactively identify gaps in services and opportunities to fulfill needs and

ambitions within the community.

- Develop and support projects to improve the corporate appearance of the commercial centre of the town.
- Improve our Town Centre Environment by ensuring the public realm is clean and litter free and the quality of street furniture maintenance and installations are to a high standard and quality. This includes the enhance of current assets and the provision of high- quality future assets.

Green Spaces

- Prioritise the upkeep of the town's parks to provide green spaces for the residents of the town.
- Invest in play areas around the town.

8. Financial Impact

Activity included in this report is within allocated budgets and earmarked reserves.

9. Resource Impact

Officer time, member time and partnership resource as required.

10. Consultation/Engagement

Town Centre stakeholders are or will be engaged in the Keep on Keepin' on activity planning and delivery. Students will be engaged in the design and construction project and invited to a careers day. Further cultural workshops will be developed.

Bus Station and Hill Street projects will be subject to relevant community or stakeholder engagement.

11. Wards Affected

All wards.

12. Conclusions

i. The report provides an update on the current delivery plan.

ii. Projects linked to decisions made are under development with an intention to deliver within the financial year, but there may need to be some extension to enable project aims to be met or effective consultation.

13. Consideration Sought

In reference to the Crewe Town Council Corporate Strategy:

Strategic Goal:

1. A Town to Live in
2. A Town To Enjoy
3. A town with Civic Pride

i. To Note the report

BLANK

REPORT STATEMENT Business Delivery Plan 2025/26

Meeting: Public Services Committee Meeting
Report Purpose: To Consider matters relating to the delivery plan for 2025/26
Version Control: v1
Author: Public Services Manager

1. Summary:

Council has approved a budget for 2025/26 for the Public services Committee. This paper summarises current and proposed allocation of budgets which will form the basis for the business delivery plan over the same period. Committee is asked to consider the plan and allocations.

2. Background:

The Public Services Committee budget for 2025/26 is £499,744 which represents an increase of 4.35% on current budget which is £478,978. The majority of this budget covers fixed costs of external contracts for maintenance of Ranger service, floral schemes, play areas, repairs and equipment or purchase or contribution to services such as CCTV or Cleaner Crewe for which this committee has oversight. Within the budget there is the opportunity to effect improvements and deliver projects which further objectives within the corporate Strategy, in particular through Placemaking budget allocation and green spaces. There is also an allocation at the moment of Earmarked reserves for specific purposes.

3. Position:

The budget is outlined on the following page, with the proposed or agreed allocation listed against each heading.

Following discussion at the November Public Services Committee meeting, an additional budget heading has been included for devolved and enhanced local services. The current budget allocation for this line is zero, however the inclusion of this heading provides a 'placeholder' for any future considerations should the need arise to take on additional services through devolution or as local authority budgets reduce.

Over a period of four years the Town Council has delivered renewal of three parks and play areas; Leighton Park, Lansdowne Road and the final project, Brookhouse Drive park with allocation of two years budget. With a total investment of £400,000 the scheme has, in combination with the Towns Funded Pocket Parks project delivered a significant improvement to many of Crewe's parks and play areas. The plan now provides a sinking fund with an initial £30,000 to enable future improvements to parks and play areas across the town.

Previous Regeneration projects and public realm budgets have been combined to create a 'place making' budget line.

The agreed cost of Ranger Services is projected to be lower than originally anticipated and budgeted for, however as members have been informed, it is not always possible to service the resource requirements from the available team. For this reason it is suggested that Committee may wish to allocate remaining budget to buy in additional services to provide a flexible response to specific needs.

The Cleaner Crewe Project will be supported by the Town Council to the value of £45,000. As highlighted with reference to CCTV, there may be additional funding requirements generated by the project as needs are identified. The Town Council commissioned a number of key town centre streets and main roads to be sprayed. As a result of the Cleaner Crewe Pilot they commissioned extra weed spraying from Ansa in order to help to encourage improved local pride street scene. It is anticipated that a similar need will be identified in the new Cleaner Crewe areas, therefore Ansa have been asked to quote for additional service as follows:

1. Town Centre and key routes: £1301.75 +vat per spray total cost £3905.25 +vat
2. Crewe Spraying Existing cleaner Crewe Streets £1,757.45 +vat per spray total cost £5,272.35 +vat
3. New Streets on cleaner Crewe South 1 £808.77 +vat per spray total cost £2,426.31+v
4. New Streets on cleaner Crewe South 2 £400.15 +vat per Spray total cost £1,200.45 +vat
5. New Streets on cleaner Crewe £2550.82 +vat per spray total cost £7,652.46 +vat

Total cost £20,456.81 +vat

CCTV

As well as the annual revenue budget to service the delivery contract, there is an additional £15,000 allocation to EMR to service potential additional provision associated with Cleaner Crewe and, if appropriate and practicable, play areas and parks

Place making

Suggested projects to include within this budget are:

- Improvements to the meanwhile green space of the Royal Arcade site.
- Disability Audit

| | BUDGET HEADING | APPROVED BUDGET VALUE (£) | DESCRIPTION | DEFINED SPEND ALLOCATION (£) |
|----------------------------------|--------------------------------|----------------------------------|---|---|
| Public Services Committee | | | | |
| Operations | Equipment Purchase/Repair/Hire | £10,000 | Purchase of equipment or services to continue maintenance operations undertaken by the Rangers. | £10,000 to be spent on resources for ranger services to fulfill public realm maintenance and ongoing work |
| | CCTV | £37,456 | Contribution to maintain the CCTV system in Crewe and support of additional mobile cameras to support Cleaner Crewe and parks. | Commissioned contracted services from CEC £35,118.72 main contract £1200 existing mobile camera wifi £1138 to be committed. |
| | Ranger Service | £210,340 | Suggest allocation of £40,000 for enhancements to Ranger role and provision of skills not always available in existing team to provide: Weed Spraying including in Cleaner Crewe areas. £20,456.81 +vat Further re- paints and repair services. | £169,756 Commissioned contracted services from ANSA/CEC £20,500 for a broad scheme of weed spraying in the public realm. £20,000 for equipment, machinery and resources |
| | Cleaner Crewe | £45,000 | Contribution to Cleaner Crewe Project management and delivery with Member and officer involvement in project board. | £45,000 Commissioned contracted services from CEC |
| Floral Schemes | External Contractors | £45,000 | Maintenance and provision of current scheme of summer and | £35715 Commissioned contracted services from |

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| | | | winter baskets and planters, with scope for enhancements such as: Royal Arcade open space. Surrounding area planter scheme. Victoria Centre Replace bus station and Delamere St planters Repaint and re- site older planters. | ANSA/CEC Balance of £9285 for improvements, renewals and additional resources |
| | Devolved & Enhanced Local Services | 0 | | Awaiting identification by CEC/Devolution process EMR in place |
| Green Spaces | Parks & Play Area Improvement Scheme | £30,000 | Resource to replace or improve parks or play areas, including equipment, landscaping or security provision. | To build an associated EMR |
| | Play area maintenance | £63,948 | Maintenance and repair of play areas- Ranger resource and equipment. | £52,095 Commissioned contracted services from ANSA/CEC £11,853 for resources and repairs to deliver the service |
| Place Making | Place Making | £48,000 | Town Park and town centre features. Street furniture or public realm features. Disability /access study Decorative lighting schemes and enhancements. | Projects which contribute to improved perception of Crewe and local identity, and promote the brand of Crewe. |

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| | | | Macon Way Gateway features Projects or activities which support town centre improvements such as the meanwhile green space of the Royal Arcade site. | |
| Total | | £499,744 | | |
| EMR | | | | |
| | | (subject to change) | | |
| | Hoardings and Frontages | £21,280 | | |
| | CCTV | £17,340 | | |
| | Town Centre Capital Projects | £29,701 | Heritage light | |

4. **Equality Impact:**

All services delivered within statutory regulation and council policies

5. **Sustainability Impact:**

Financial: The provision of a costed business delivery plan supports sustainable delivery

Social: The provision of public services supports civic and community pride and engagement

Environmental: Services are delivered in consideration of environmental sustainability and impact.

6. **Community Impact:**

The provision of public services supports volunteering groups as well as seeking to add value by maintaining the public realm and investing in public open spaces and place making projects.

7. **Governance:**

Crewe Town Council Community Plan

Crewe Town Council Financial Regulations

Local Government Act 2011

Crewe Town Council Corporate Strategy:

I. Strategic goal 1. A town to live in.

Community

Community Support:

- Identify ways to meet specific needs for accessibility and inclusion,
- Find operational improvement opportunities for Crewe Town Council and other service providers that deliver clear improvements for people living in Crewe, particularly those affected by issues related to densely populated areas where on street waste, increased parking pressures and anti-social behaviour can adversely impact on residents' amenity and experiences.

Community Development:

- Support projects of place making.

Environment

- Support developments that reflect ambition for Crewe as well as provision of high quality design that enhances the streetscene and reflects the town's cherished heritage.
- Build a sense of safety in the public realm.
- Proactively lead and support projects and initiatives that seek to improve the street scene maintenance, alley way environments, and reduction of on street waste.
- Seek that improvements add to the sense of place and identity for Crewe,

building civic pride – telling the story of Crewe through the public realm.

- Maintain the Ranger service to keep the town clean and tidy. Build the service to be more visible and responsive with working patterns to reflect the town's needs.

- II. Strategic goal 3. A town with Civic Pride.
 - Town Centre
 - Green Spaces

8. **Financial Impact:**

This proposal identifies expenditure criteria with allocated budgets.

9. **Resource Impact:**

Officer time, Ranger time and effective use of additional purchased services.

10. **Consultation/Engagement:**

Development of this budget has been set through a timetable of consultation with members and reflect the corporate strategy, which has been consulted on by the Town Council. Individual projects will be consulted on as and where appropriate.

11. **Wards Affected:**

All wards affected.

12. **Conclusions:**

A budget has been set by Council for this committee. The outline for delivery using this budget has been set out to align with the council's corporate objectives. Approval is requested from this committee for the current proposals, which will be further refined and developed before work commences in the new financial year. Early decisions in terms of direction and approvals will enable an early and more efficient process of work to achieve the council's desired goals.

13. **Considerations Sought:**

In reference to the Crewe Town Council Corporate Strategy:

1 Strategic goal 1. A town to live in:

- i. Find operational improvement opportunities for Crewe Town Council and other service providers that deliver clear improvements for people living in Crewe, particularly those affected by issues related to densely populated areas where on street waste, increased parking pressures and anti-social behaviour can adversely impact on residents' amenity and experiences and Maintain the Ranger service to keep the town clean and tidy. Build the service to be more visible and responsive with working patterns to reflect the town's needs. Through support of the Cleaner Crewe project – additional weed spraying via Ranger Services Budget.

- ii. Support projects of place making and Support developments that reflect ambition for Crewe as well as provision of high quality design that enhances the streetscene and reflects the town's cherished heritage.
- iii. Build a sense of safety in the public realm through development of CCTV coverage in Crewe via an earmarked reserve