**Crewe Town Council**

**Operations and Improvements Committee**

1 Chantry Court,

Forge Street,

Crewe,

Cheshire,

CW1 2DL

[www.crewetowncouncil.gov.uk](http://www.crewetowncouncil.gov.uk)

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**Minutes of Operations & Improvements Committee 28 09 20**

In attendance: Cllr B Minshall

Cllr J Cosby

Cllr H Faddes

Cllr A Coiley

Cllr N Walton

Cllr L Hogben

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| **OI20/2/1** | To receive apologies for absence  Cllr J Messent  Cllr G Palin |
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| **OI20/2/2** | To note declarations of Members’ interests  Cllr Cosby declared a non-pecuniary interest in Agenda Item 10 due to connections to Cheshire East Council activities |
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| **OI20/2/3** | Public Participation |
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|  | A period not exceeding 15 minutes for members of the public to ask questions or submit comments. |
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|  | There was no public participation in the meeting |
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| **OI20/2/**4 | To confirm and sign the Minutes of the Operations and Improvements Committee meeting held on 6th July 2020  **RESOLVED:** That the minutes are approved as a true record of the meeting |
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| **OI20/2/5** | To review the year to date financial position for the Operations and Improvements Committee  The spend to date was reviewed and noted |
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| **OI20/2/6** | To receive an update from the Town Centre Projects officer on the work of the Street Scene Improvement Officers, and the support being provided by Town Council officers to projects to improve the cleanliness of streets and living standards in Crewe ***(to follow).***  To consider allocation of funds within the Operations and Improvements budget to cover additional service delivery to year end.  **RESOLVED:** That the extension of the project to 31/3/2021 (as approved by Council 4/8/20) is to be funded using £10,000 received as a Covid 19 Recovery Grant and £6,000 from the Streetscene Improvement budget line 307 4187 |
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| **OI20/2/7** | To receive and consider and update on the work of the Rangers  *(Note: Cllr Hogben joined the meeting at this point (delayed due to technical connectivity issues))*  **RESOLVED:** That spend within 2020/21 committee budget designations is approved for allocation to the following projects:   1. That £5,270 of budget code 307 4170 is approved for spend on machinery and materials to support and facilitate the ongoing work of the Town Ranger Service 2. That £5,000 of budget code 310 (definition and designation to be determined by the Responsible Financial Officer) is approved for bulb, shrub, tree and perennial planting schemes, to be delivered by the Town Ranger Service 3. That £1,500 of budget code 473 4721 is approved for the provision of additional public realm waste bins to be positioned and maintained by the Town Ranger Service 4. That £600 of budget code 473 4721 is approved to align the Town Centre Ranger Service with the Crewe Town Branding |
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| **OI20/2/8** | To consider a delivery plan and related expenditure of the Operations and Improvements Committee budget for the rest of the financial year  **RESOLVED:** That spend within 2020/21 committee budget designations is approved for allocation to the following projects:   1. That £2,000 from budget 473 4276 is approved for delivery of Crewe Roundabout Christmas Tree Lighting Scheme (approval of variation of costs delegated to the Chair of this committee and the Town Clerk, within budget and in accordance with financial regulations) 2. That £2,000 from budget 473 4723 and £2,000 from budget 473 4279 is approved for delivery of town centre animation 3. That £1,200 from budget 473 4281 is approved for the purchase/hire of a screen as part of remembrance commemorative activities and displays |
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| **OI20/2/9** | To receive an update on the licensing of Market Square, Lyceum Square and Memorial Square  The work to secure the necessary event licences for the town centre was noted |
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| **OI20/2/10** | To receive an update from the Town Centre Projects Officer with regards to the Creative Hub Proposal and any related financial implications for the Council to better support its development  The update was noted and the Towns Fund proposal and expressed support for the project. |
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| **OI20/2/11** | To receive an update on the Crewe Town Board.  The update was noted |
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| **OI20/2/12**  **OI20/2/13** | To consider matters relating to the draft budget for the Operations and Improvements Committee for the forthcoming financial year 2021/22  The draft budget was noted. Proposed amendments were noted. The draft was agreed at this stage to be reviewed again at the next meeting of this committee  To receive an update on the recruitment of a Heritage Project Development Officer  The update was noted |
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| **OI20/2/14** | To note the date of the next Operations and Improvements Committee meeting: Monday 9th November 2020 |

Meeting closed at 7.53pm

Chair Cllr B Minshall

Clerk L Lewis