**Crewe Town Council**

**Town Development Committee**

1 Chantry Court,

Forge Street,

Crewe,

Cheshire,

CW1 2DL

[www.crewetowncouncil.gov.uk](http://www.crewetowncouncil.gov.uk)

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**Minutes of the Meeting held on Tuesday 6th November 2018**

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| ***Present*** | Councillors B Minshall, P Minshall, Jill Rhodes, Roberts, Straine Francis, D Yates, S Yates and Walton |
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|  | In attendance: Simona Garnero (Marketing and Events Officer), Lindsay Lewis (Town Centre Project Officer) |
| ***18/04/01*** | **To receive apologies for absence[[1]](#footnote-1)** |
|  | Apologies were received and accepted from Cllr Houston |
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| ***18/04/02*** | **To note declarations of Members’ interests** |
|  | There were no declaration made |
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| ***18/04/03*** | **To confirm and sign the minutes of the meeting held on 4th September 2018** |
|  | The minutes of the previous meeting were agreed and signed as an accurate record |
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| ***18/04/04*** | **Public Participation**  *A period not exceeding 15 minutes for members of the public to ask questions or submit comments* |
|  | There were no questions or statements raised |
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| ***18/04/05*** | **To review the year to date financial position for the Town Development Committee** |
|  | Members ***noted*** the year to date financial position of the Town Development Committee |
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| ***18/04/06*** | **To consider matters related to the draft budget for the Town Development Committee for the forthcoming financial year 2019 / 2020[[2]](#footnote-2)** |
|  | Members ***resolved*** to discuss **item 6** at the end of the meeting.  Members amended the ***proposed*** draft budget and ***resolved*** to submit the budget to the Finance and Governance Committee for consideration |
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| ***18/04/07*** | **To consider an update from the Heritage Working Group** |
|  | The Town Centre Project Officer updated Members on the Heritage Working Group project.  Members ***noted*** the update. |
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| ***18/04/08*** | **To receive an update on the Crewe Ranger project** |
|  | The Town Centre Project Officer updated Members on the Crewe Ranger project.  Members ***noted*** the update |
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| ***18/04/09*** | **To receive an update on Regeneration Projects** |
|  | The Town Centre Project Officer updated Members on the Regeneration Projects.  Members ***noted*** the update. Members ***resolved*** to support Christmas activities and small events to encourage the footfall into the Town Centre between LUMEN and Christmas |
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| ***18/04/10*** | **To receive an update on the Crewe Film Project** |
|  | The Town Centre Project Officer provided a briefing on the Crewe Film Project.  Members ***noted*** the update |
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| ***18/04/11*** | **To receive an update on the Crewe Remembrance Service** |
|  | The Marketing and Events Officer updated Members on the Crewe Remembrance Service event.  Members ***noted*** the update |
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| ***18/04/12*** | **To receive and consider an update on LUMEN – Crewe’s Night of Lights** |
|  | The Marketing and Events Officer provided a briefing on the LUMEN- Crewe’s Night of Lights’ project and on the amount of sponsorship achieved so far for the event (£5,000)  Members ***noted*** the update |
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| ***18/04/13*** | **To receive and consider update on the Steampunk 2019 tender process** |
|  | The Marketing and Events Officer updated Members on the Steampunk tender process.  Members ***noted*** the update and ***resolved*** to delegate the Marketing and Events Officer to sign an agreement with the successful tenderer.  It was ***noted*** that Cllr Straine Francis abstained from voting |
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| ***18/04/14*** | **To receive and consider an update on the Events Programme 2018/2019** |
|  | The Marketing and Events Officer provided a briefing on the Events Programme 2018/2019 and updated Members with regards to the trAction 2018’s evaluation report.  Members ***noted*** the update.  Member ***resolved*** to commission an audience report for LUMEN – Crewe’s Night of Light to evaluate the ROI of the event |
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| ***18/04/15*** | **To consider TheCat 107.9FM proposal for community events in Crewe** |
|  | The Marketing and Events Officer provided a briefing on TheCat107.9FM’s proposal.  Members ***noted*** the update and ***resolved*** to delegate Officers to engage with third party for the delivery of Community events |
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| ***18/04/16*** | **To receive and consider an update on Crewe Place Branding project** |
|  | The Marketing and Events Officer provided a briefing on the Crewe Place Branding project.  Members ***noted*** the update |
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| ***18/04/17*** | **To consider an outline draft of a bid (street scene/environment) for NHB funding** |
|  | The Marketing and Events Officer provided a briefing for the NHB funding.  Members ***noted*** that the thrust of the application meets expectations and ***resolved*** to delegate its final submission to the Town Clerk in consultation with the Leader.  Members ***noted*** that a similar application is in preparation that relates to improvement in local park(s) and ***resolved*** to make a similar delegation provided that all members have sight of the outline draft once produced |
| ***18/08/17*** | **To note the date of next meeting –** **Tuesday 22nd January 2019** |
|  | Members ***noted*** the date of the next meeting.[[3]](#footnote-3) |

1. Meeting started at 19:08 hrs [↑](#footnote-ref-1)
2. This item was discussed at after item 17 [↑](#footnote-ref-2)
3. Meeting closed at 20:47 hrs [↑](#footnote-ref-3)