**Crewe Town Council**

**Town Development Committee**

1 Chantry Court,

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Crewe,

Cheshire,

CW1 2DL

[www.crewetowncouncil.gov.uk](http://www.crewetowncouncil.gov.uk)

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**Minutes of the Meeting held on Thursday 17th May 2018**

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| ***Present*** | Councillors Roberts, B Minshall, P Minshall, Walton |
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|  | In attendance: Cllrs Jill Rhodes and Straine-Francis. Simona Garnero (Marketing and Events Officer), Lindsay Lewis (Town Centre Project Officer). |
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| ***18/1/01*** | **To elect a chair and vice-chair** |
|  | Cllrs Pam Minshall and Cllr Houston were elected as Chair and Deputy Chair respectively. |
|  | It was ***noted*** that Cllr Jill Rhodes and Cllr Straine-Francis requested to be appointed members of the Town Development Committee. |
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| ***18/1/02*** | **To receive apologies for absence** |
|  | Apologies were received and accepted from Cllrs D Yates, S Yates, Hickson, Johnson and Houston. |
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| ***18/1/03*** | **To note declarations of Members’ interests** |
|  | With reference to items on the agenda, there were no declarations of interest. |
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| ***18/1/04*** | **To note the terms of reference of the committee**  |
|  | Members ***noted*** the terms of reference for the Committee. |
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| ***18/1/05*** | **Public Participation***A period not exceeding 15 minutes for members of the public to ask questions or submit comments* |
|  | There were no questions asked. |
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| ***18/1/06*** | **To receive an update on the Events Programme 2018/2019**  |
|  | The Marketing and Events Officer provided an update to Members of the Town Development Committee regarding the events programme. |
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| ***18/1/07*** | **To consider matters related to the Festival of Lights and associated request of ad hoc budget to the Finance and Governance Committee. To consider the creation of a Festival of Lights Working Group that will supervise the planning and management of the event*.* And to consider to delegate to the working group the authority to appoint the suppliers for the festival and the video mapping** |
|  | The Marketing and Events Officer briefed Members on the latest information with regard to the Festival of Lights event.Members ***resolved*** to request an ad hoc budget for the festival to the Finance and Governance Committee and to give an agreement in principle to the Festival of Lights proposal, subject to the resolution from the Finance and Governance Committee.Members ***resolved*** to delegate to the Chair and Deputy- Chair of the Town Development Committee the authority to appoint the suppliers for the festival and the video mapping. It was ***noted*** that Members requested that the normal procedures for the selection of the suppliers are followed.  |
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| ***18/1/08*** | **To consider a proposal from J.A. Conner Events**  |
|  | Standing Orders were suspended to allow Mr Conner to brief Members on his proposal for the Crewe Cosmopolitan Food Festival (October 2018). Members ***resolved*** to allocate £4,000 from the Town Development Committee budget towards the Crewe Cosmopolitan Food Festival (October 2018) and to submit a request to the Finance and Governance Committee for £1,000 to sponsor the Crewe Cosmopolitan Food Festival (October 2018). |
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| ***18/1/09*** | **To receive an update on the Crewe Place Branding Project**  |
|  | The Marketing and Events Officer provided a briefing on the Crewe Place Branding Project. |
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| ***18/1/10*** | **To consider a proposal from TheCat 107.9 FM radio** |
|  | The Marketing and Event Officer briefed Members on TheCat 107.9 FM’s proposal. Members ***resolved*** to accept the proposal from TheCat 107.9FM. |
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| ***18/1/11*** | **To receive an update from the Heritage working group** |
|  | The Town Centre Project Officer updated Members on the Heritage working group project and activities.  |
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| ***18/1/12*** | **To consider the appointment of a CTC representative for Christ Church project**  |
|  | The Marketing and Events officer provided an update to Members of the Town Development Committee regarding the Christ Church project. Members ***resolved*** to appoint Cllr B Roberts as a representative for the Christ Church project. It was ***noted*** that Cllr Pam Minshall hopes to represent Crewe Historical Society on the Christ Church Project |
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| ***18/1/13*** | **To consider an update on the Crewe Ranger project** |
|  | The Town Centre Project Officer provided a brief on the latest situation with regards to the Crewe Ranger Project.  |
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| ***18/1/14*** | **To receive an update on the Crewe Film Project**  |
|  | The Town Centre Project Officer updated Members on the Crewe Film Project.  |
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| ***18/1/15*** | **To consider to extend the current planting schemes and introduce an environmental element**  |
|  | The Town Centre Project Officer briefed Members of the Town Development Committee on the current planting scheme and advised Members on the opportunity to increase this scheme with the introduction of environmental elements. Members ***resolved*** to allocate £3,605 from the floriculture budget to extend planting schemes and introduce an environmental element. |
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| ***18/1/16*** | **To receive an update on the Town Centre Business Group and the marketing strategy from the Town Centre Project officer**  |
|  | The Town Centre Project Officer provided a brief on the latest situation with regards to the Town Centre Business Group and the marketing strategy.  |
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| ***18/1/17*** | **To consider a proposal to support the local Police to fund purse bells for officer to hand out at key town centre events to improve relations and promote security awareness with shoppers** |
|  | The Town Centre Project Officer updated Members on the Security Awareness project. Members ***resolved*** to allocate £140 from the Town Development Committee budget to the project. |
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| ***18/1/18*** | **To consider a proposal to take over the Town Centre premises licence from Cheshire East Council** |
|  | The Town Centre Project Officer updated Members on the Town Centre premises licence matter. Members ***resolved*** to allocate a budget from the Town Development Committee budget to the project and to extend the licencing hours to 11pm.[[1]](#footnote-1) |
| ***18/1/19*** | **To consider addressing the financial impact of the end of support funding (£40k) from Cheshire East at the start of the next financial year and agree the necessary budget adjustments for recommendation to Council later in the year [[2]](#footnote-2)** |
|  | Members ***resolved*** to refer the matter to the Finance & Governance Committee. |
| ***18/1/20*** | **To note the date of the next meeting – Tuesday 24th July 2018** |
|  | Members noted the date of the next meeting |
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**Meeting closed: 20:45 pm**

1. Lindsay Lewis (Town Centre project officer) left the meeting (8:36pm) [↑](#footnote-ref-1)
2. This item was discussed following a resolution to exclude press and public, due to the matter relating to individuals personal circumstances of employment [↑](#footnote-ref-2)