**Crewe Town Council**

**Community Plan Committee**

1 Chantry Court,

Forge Street,

Crewe,

Cheshire,

CW1 2DL

Tel: 01270 756975

[www.crewetowncouncil.gov.uk](http://www.crewetowncouncil.gov.uk)

**Minutes of the Meeting held on Monday 21st September 2020**

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| --- | --- |
| **CP20/2/01** | Present:- |
|  | Councillor Tess Buckley, Tom Dunlop, Benn Minshall, Jill Rhodes, Dennis Straine-Francis and Nan Walton |
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|  | Apologies:- |
|  | No apologies for absence were received |
|  |  |
|  | In attendance:- |
|  | Hannah Marr (Community Engagement Officer) and Pete Turner (Town Clerk) |
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| **CP20/2/02** | To note declarations of members interests |
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|  | No declarations of members interests were received |
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| **CP20/2/03** | Public Participation |
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|  | A period not exceeding 15 minutes for members of the public to ask questions or submit comments |
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|  | No questions or comments were submitted to the Community Plan Committee by members of the public |
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| **CP20/2/04** | To confirm the Minutes of the Community Plan Committee meeting held on Monday 27th July 2020 |
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|  | The Minutes were approved as an accurate record |
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| **CP20/2/05** | To note the year to date financial position for the Community Plan Committee |
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|  | The financial position was noted |
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| **CP20/2/06** | To receive an update from the Community Engagement Officer regarding the Town Councils community response to COVID-19 |
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|  | The Community Engagement Officer provided an update |
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| **CP20/2/07** | To consider matters related to the proposed change of purpose for grants awarded in the financial year 2019 / 2020 from:-   * Crewe Gang Show * Motherwell Cheshire CIO |
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|  | It was ***resolved*** to approve that South West Cheshire District Scout Council could reallocate the funds received in November 2019 to be spent on the Crewe Gang Show in 2022 |
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|  | It was ***resolved*** to approve that Motherwell Cheshire CIO could relocate the funds received in September 2019 to train School Mental Health Ambassadors |
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| **CP20/2/08** | To consider matters related to funds awarded under the COVID-19 Community Response Fund |
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|  | It was noted that funds were awarded from the COVID-19 Community Response Fund to:-   * Family Ties CIC – £990.00 * CHANCE Changing Lives – £1,000.00 |
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|  | It was ***resolved*** to allocate funds of £1,000.00 to YMCA Crewe |
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|  | It was ***resolved*** not to allocate funds to Crewe Railroaders American Football Club |
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|  | It was ***resolved*** to allocate funds of £900.00 to the Creative Action Team |
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|  | It was ***resolved*** to not allocate funds of to Supporting Wellbeing and Nurturing Strength (SWANS) CIC |
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| **CP20/2/09** | To consider matters related to reopening the Crewe Town Council Grants Scheme |
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|  | It was ***resolved*** to reopen the Grants Scheme |
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| **CP20/2/10** | To consider matters related to establishing the Grants Working Group |
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|  | It was ***resolved*** to establish the Grants Working Group |
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|  | The following Members were appointed to the Working Group:-   * Councillor Tom Dunlop * Councillor Tess Buckley * Councillor Benn Minshall * Councillor Dennis Straine-Francis |
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| **CP20/2/11** | To consider matters related to the Tree of Light 2020 |
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|  | The Community Engagement Officer updated Members on correspondence received on behalf of the Board of Orbitas Bereavement Services cancelling the event for 2020 in light of COVID-19 |
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| **CP20/2/12** | To consider matters related to the Community Project Commissioning Process |
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|  | It was agreed that a summary matrix of the submitted expressions of interest is circulated to members for their view. Responses from Members to be collated and confirmed with the Committee prior to sharing with our commissioning partner (Cheshire Community Foundation) |
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| **CP20/2/13** | To note matters related to a Community Speed Watch Scheme in Crewe |
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|  | It was agreed that a line is added to the equipment form confirming that responsibility lies with the operator for ensuring the equipment is in appropriate working order at the time of use. The form was noted |
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| **CP20/2/14** | To consider matters related to budget setting for the Community Plan Committee |
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|  | The budget setting process was considered. The budget line titled *“Miscellaneous Expenses”* is to be renamed for greater clarity. The draft budget was otherwise un-amended and noted |
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|  | To note the dates of future meetings of the Community Plan Committee:- |
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|  | * Monday 16th November 2020 * Monday 18th January 2021 * Monday 29th March 2021 |
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|  | Members noted the dates of future meetings of the Community Plan Committee |
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|  | **The Community Plan Committee Meeting closed at 7:54pm** |