

Crewe Town Council

Town Council Meeting

1 Chantry Court
Forge Street
Crewe
Cheshire
CW1 2DL

www.crewetowncouncil.gov.uk



15th December 2020

Minutes

In attendance: Cllr Angier, Cllr Buckley, Cllr Dunlop, Cllr Hogben, Cllr Minshall, Cllr Proffit,
Cllr Jill Rhodes, Cllr Straine-Francis, Cllr Walton

CTC20/3/1 To receive and consider apologies for absence
Cllrs Palin, Cosby, Messent, Houston and John Rhodes

CTC20/3/2 To note declarations of Members' interests
None

CTC20/3/3 To confirm and sign the minutes of the Crewe Town Council Meeting held on 29th September 2020
RESOLVED: That the minutes are approved as a true record of the meeting

CTC20/3/4 Public Participation

The meeting was addressed by Cllr Philip Williams who spoke to the council regarding the Minshull Greenway, which passes through Wistaston and Minshull Vernon Parishes before entering Crewe. The path is in poor repair with little signage and no markings. There have been accidents requiring air ambulance attendance and aspects of the path surface and edges have been seriously eroded. Wistaston and Minshull Vernon Parish Councils have both agreed to work together to fund repairs to the path and to volunteer to carry out some of the work. Cllr Williams sought a meeting with the council to discuss how Crewe Town Council might be able to help.

CTC20/3/5 To receive a report from the Town Mayor and Deputy Town Mayor in relation to civic engagements attended between 29th September and 7th December 2020

Mayor Cllr Benn Minshall provided a verbal report on events attended, including switching on the Christmas lights.

CTC20/3/6 To receive updates from Committee Chairs in relation to meetings held since the previous Crewe Town Council meeting on 29th September 2020:-

a. Committee: Finance and Governance

Chair: Councillor Jill Rhodes

Meeting held: 27th October 2020;

RESOLVED:

- i. That the Audit Sub-Committee is removed from the Governance Structure
- ii. That the Health and Safety Management System is approved and adopted

Meeting held: 1st December 2020

RESOLVED:

- iii. That the draft Crewe Town Council budget for 2021/22 is approved for adoption
- iv. That the Annual External Audit Return (AGAR) is approved

b. Committee: Operations and Improvement

Chair: Councillor Jamie Messent

Meetings held: 9th November 2020

Items for consideration: None

c. Committee: Marketing and Events

Chair: Councillor Joe Cosby

Meetings held: 10th November 2020

Items for consideration: None

d. Committee: Planning

Chair: Councillor John Rhodes

Meetings held: 20th October & 17th November 2020

Items for consideration: **None**

e. Committee: Community Plan

Chair: Councillor Tom Dunlop

Meetings held: 16th November 2020

Items for consideration: **None**

f. Committee: Personnel

Chair: Councillor Jill Rhodes

Meetings Held: **None**

Items for consideration: **None**

CTC20/3/7 To note any updates from members having attended external meetings
Cllr Rhodes reported positive progress and work being progressed by the Crewe Town Board in agreeing a list of capital regeneration projects being submitted to the Towns Fund for consideration for funding.

CTC20/3/8 To note, consider and approve payments (1/9/20 to 30/11/20) to the value of £157,669.59 and spend to date as shown in the attached reports
RESOLVED: That the payments of £157,669,59 are approved

CTC20/3/9 To consider and approve governance documentation associated with the newly adopted and developing council constitution, considering at this meeting the following draft documents:

RESOLVED: That the following governance documents are approved for adoption:

1. Use of Municipal (Memorial) Square Protocol
2. ICT Policy
3. Internet, Email and Social Media Policy
4. Bring Your Own Device Policy
5. Personal Data Breach Policy
6. Committee List and Membership
7. Information Security Policy
8. Financial Risk Assessment

9 Financial and Treasury Management Policy
10 Medium Term Financial Plan 2020

CTC20/3/10 To note the date of the next meeting of **Crewe Town Council** as **Tuesday 30th March 2021** at **7pm**. Location and meeting format to be confirmed subject to Covid-19 restrictions and considerations.

Meeting closed at 7.25pm

Chair – Cllr Benn Minshall

Clerk – P Turner

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